



City of Davenport
Revenue Department
 226 West 4th Street
 Davenport, Iowa 52801
 Phone (563) 326-7715

APPLICATION FOR MOBILE FOOD UNIT SPECIAL OCCURRENCE PERMIT (PREMISE ONLY)
City Ordinance: Chapter 5.19

To have an on-street mobile food vendor in front of a business, the business must obtain a special occurrence permit from the City of Davenport. Only one special occurrence permit may be issued for a particular date.

This is a "special permit" and is required in addition to any other city business license the applicant or licensee may hold or be required to hold. **Special occurrence permits are subject to City Council approval at a regularly scheduled City Council meeting. All vendors operating under special occurrence permits must have valid Mobile Food Unit Public Permits.**

Application Date _____ Dates of Operation _____ Times of Operation _____

Business Name _____ Owner / Operator _____

Mailing Address: Street _____ City _____ State _____ Zip _____

Phone Number _____ Emergency Contact and Phone # _____

Email Address _____

Exact Location of Request:

Is this request connected to an event at your business? _____ YES _____ NO

I agree to abide by all regulations of the Mobile Food Unit policy as outlined in Chapter 5.19 of the Davenport Municipal Code. I understand that only one vendor may occupy the on-street space at a time, and I will ensure that no mobile food vendors are occupying space that is not outlined in this application package.

I hereby swear (or affirm) under penalty of perjury that the representations made by me in this application are complete, true and accurate, to the best of my knowledge and belief, and that I am authorized to execute this application.

Signature of Applicant _____ Date _____

 Witness (Clerk's Office Representative)

Return to City Clerk's office
 Service Period: Dates as Outlined in Application Above
 Permit Fee \$100 / Payment per Application
 Attachments: Diagram of Proposed Vendor Location

 For Office Use Only

Administration Application Review _____ Approved _____ Disapproved
 Protest Rate _____ Recommendation _____ Approved _____ Disapproved
 Date of City Council Approval _____
 Date of Permit Issuance _____