



Pawnbroker, Second-Hand & Junk Dealer License Application

City Ordinance 5.22

Please print in dark ink and mail to Business Licensing Service

Business Name: _____

Enter the name you will be doing business as. You must operate and advertise in the exact name listed.

Parent Company Name: _____

(If Corporate Owned)

Business Address: _____

(Cannot be a P.O. Box) Street # Street name Unit # City State Zip

Mailing Address _____

(Can be a P.O. Box) Street # Street name Unit # City State Zip

Phone: () - **Business Start Date:** _____

Ownership (Check One Only)

- Sole Proprietor
 Partnership
 Corporation
 LLC
 LLP
 LP
 Other:

E-mail: _____

Website: _____

OWNER'S OR PRINCIPAL'S NAME(S)

Name _____ **Name** _____

Home Address _____ **Home Address** _____

City _____ **Zip** _____ **City** _____ **Zip** _____

Telephone # _____ **Title** _____ **Telephone #** _____ **Title** _____

Social Security # _____ **Social Security #** _____

Driver License # _____ **Driver License #** _____

*Attach additional owner's information as needed



TYPE OF BUSINESS

Iowa Sales Tax ID No. _____

Please Check One:

- Pawnbroker
- Junk Dealer
- Recycling Dealer
- Itinerant Dealer

Antique Dealer or Second Hand Dealer

(Other than purchases from an estate)

- Whose business involves 10% or less of business items requiring record of transaction and licensed as a second hand dealer
- Whose business involves more than 10 of business items requiring record of transaction and licensed as a pawnbroker

Items requiring a record of transaction: Items of gold, silver, platinum, copper, other precious metals, gems and jewelry; Collections of 10 or more coins or bills of currency; Items with serial numbers or model numbers including, but not limited to, appliances, tools, electronics, computers, gaming systems and accessories; Musical instruments; Compact discs, computer software, and video game cartages; Scrap metal products; Firearms

Attachments:

- Employment history for each owner and business manager for the last 5 years
- A list of all felony and misdemeanor convictions for the last 10 years, excluding traffic violations
- Detailed information of each owner’s and business manager’s history of suspended or revoked licenses similar to this type of business
- A financial statement (business or personal bank statement or balance sheet) identifying all sources of funding that will be used to support the business

The undersigned fully understands that any falsification made herein will constitute grounds for denial or revocation of this license.

Signature of Applicant _____ **Date** _____

Fee Schedule:

- 0012 2nd Hand Dealer No Reporting - \$50.00
- 0013 2nd Hand Dealer Police Report - \$300.00
- 0135 Itinerant Dealer - \$500.00
- 0142 Junk Dealer \$300.00
- 0170 Pawnbroker \$300.00
- 0033 Antiques less than 10% Report - \$50.00
- 0034 Antiques more than 10% Report - \$300.00