

# DAVENPORT POLICE DEPARTMENT

## CITIZEN COMPLAINT/COMPLIMENT FORM

**Complaint**

**Compliment**

|  |                    |                             |                    |            |
|--|--------------------|-----------------------------|--------------------|------------|
| Today's Date   | Name               | Address/City/State          |                    | Phone      |
| E-mail Address   | Date of Birth      | M/F                         | Were Photos Taken? |            |
| Employer's Name  |                    | Business Address/City/State |                    | Phone      |
| Name of Police Department member (If unknown, give description of officer and type of duty performed, E.G., Patrol, Detective, etc.) |                    |                             |                    | Serial No. |
|  |                    |                             |                    |            |
|  |                    |                             |                    |            |
| Have you reported this incident to other Officers?   |                    | If so who?                  |                    |            |
| Time   | Date of Occurrence | Location                    |                    |            |
| Name of Witness  |                    | Address                     | Relationship       | Phone      |
|  |                    |                             |                    |            |
|  |                    |                             |                    |            |

Details of complaint/compliment:

I am aware that once this document is submitted, it can be used as evidence in a libel complaint against me by the officer if the information is false and is damaging to the officer. Understanding the warning and information contained in this paragraph, I swear these facts are true and accurate to the best of my knowledge.

DPD Employee Receiving Complaint \_\_\_\_\_

Date/Time \_\_\_\_\_

Signed \_\_\_\_\_

# Davenport Police Department

## Citizen Complaint Fact Sheet

The employees of the Davenport Police Department are committed to providing law enforcement services that are fair, effective, and impartially applied. It is in the best interests of everyone that your complaint about the performance of an individual officer is resolved fairly and promptly.

The Davenport Police Department has formal procedures for investigating your complaint. These procedures attempt to ensure fairness and protect the rights of both citizens and law enforcement officers.

- Your complaint will be sent to a command officer or the Internal Affairs Officer who will conduct a thorough and objective investigation.
- You will be notified by phone or mail, of an initiation of the investigation and will be provided contact information for the investigating officer.
- You might be asked to help in the investigation by giving a detailed statement about what happened or providing other important information.
- If the investigation shows that a crime might have been committed, the County Attorney will be notified and a subsequent criminal investigation will be handled by an outside agency. You may be asked to testify in court.
- Internal Affairs investigations and name clearing hearings are personnel matters; thus, the details of the investigation or any resulting disciplinary action are strictly confidential.
- It is unlawful to provide false information in this matter. If the information provided is determined to be false, you may be held liable under Senate File 457, The Officer Bill of Rights.
- All complaints against law enforcement officers are thoroughly investigated. You will be advised in writing of the outcome of the investigation.